



\* required information

**Section 1 of 17**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes       No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

MILES

\* Family name

HARVEY

\* E-mail

Main telephone number

01282 500322

Include country code.

Other telephone number

- Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

\* Is the applicant's business registered in the UK with Companies House?

- Yes       No

\* Registration number

03497029

\* Business name

PARK GARAGE GROUP PLC

If the applicant's business is registered, use its registered name.

\* VAT number

-

Put "none" if the applicant is not registered for VAT.

\* Legal status

Public Limited Company



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\* Your position in the business OFFICE & FINANCE MANAGER

Home country United Kingdom

The country where the headquarters of your business is located.

**Agent Registered Address**

Address registered with Companies House.

\* Building number or name TIME TECHNOLOGY PARK

\* Street BLACKBURN ROAD

District

\* City or town SIMONSTONE

County or administrative area

\* Postcode BB12 7TW

\* Country United Kingdom

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**APPLICATION DETAILS**

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.**

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

\* Premises Licence Number SIT/ SWALE/189/0046

Are you able to provide a postal address, OS map reference or description of the premises?

- Address  OS map reference  Description

**Postal Address Of Premises**

Building number or name PARK N SHOP

Street 15-21 KEY ST

District

City or town SITTINGBOURNE

County or administrative area

Postcode ME10 1XX

Country United Kingdom

**Premises Contact Details**

Telephone number

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Non-domestic rateable  
value of premises (£)

41,500

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#### VARIATION

Do you want the proposed  
variation to have effect as  
soon as possible?

Yes

No

Do you want the proposed variation to have effect in relation to the  
introduction of the late night levy?

Yes

No

You do not have to pay a fee if the only  
purpose of the variation for which you are  
applying is to avoid becoming liable to the  
late night levy.

If your proposed variation  
would mean that 5,000 or  
more people are expected to  
attend the premises at any  
one time, state the number  
expected to attend

#### Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

THE PREMISES IS AN EXISTING CONVENIENCE SITUATED AT A 24 HOUR FILLING STATION, WHICH HAS BEEN OWNED BY PARK GARAGE GROUP FOR APPROX 12 YEARS.

PRE-CONSULTATION HAS TAKEN PLACE WITH THE POLICE, PRIOR TO SUBMISSION OF THIS APPLICATION.

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#### PROVISION OF PLAYS

Will the schedule to provide plays be subject to change if this application to  
vary is successful?

Yes

No

### Section 5 of 17

#### PROVISION OF FILMS

Will the schedule to provide films be subject to change if this application to  
vary is successful?

Yes

No

### Section 6 of 17

#### PROVISION OF INDOOR SPORTING EVENTS

Will the schedule to provide indoor sporting events be subject to change if  
this application to vary is successful?

Continued from previous page...

Yes

No

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**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

Yes

No

**Section 8 of 17**

**PROVISION OF LIVE MUSIC**

Will the schedule to provide live music be subject to change if this application to vary is successful?

Yes

No

**Section 9 of 17**

**PROVISION OF RECORDED MUSIC**

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

Yes

No

**Section 10 of 17**

**PROVISION OF PERFORMANCES OF DANCE**

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

Yes

No

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**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

Yes

No

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**PROVISION OF LATE NIGHT REFRESHMENT**

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

Yes

No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non standard timings. Where the premises will be used for the provision of late night refreshment at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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**SUPPLY OF ALCOHOL**

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Continued from previous page...

Will the sale of alcohol be for consumption?

On the premises       Off the premises       Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

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**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End



Continued from previous page...

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

'CONDITIONS APPLIED UNDER THE 1964 LICENSING ACT' (EMBEDDED RESTRICTIONS & NON STANDARD TIMINGS.)

I have enclosed the premises licence

Continued from previous page...

I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

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**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

THE PREMISES WILL CONTINUE TO BE MANAGED IN LINE WITH THE FOUR LICENSING OBJECTIVES & GOVERNMENT LEGISLATION.

b) The prevention of crime and disorder

1) CCTV WILL BE PROVIDED IN THE FORM OF A RECORDABLE SYSTEM, CAPABLE OF PROVIDING PICTURES OF EVIDENTIAL QUALITY AND PARTICULAR FACIAL RECOGNITION.

- CAMERAS SHALL ENCOMPASS ALL INGRESS AND EGRESS TO THE PREMISES, FIRE EXITS AND ALL AREAS WHERE THE SALE AND SUPPLY OF ALCOHOL OCCURS.
- EQUIPMENT MUST BE MAINTAINED IN GOOD WORKING ORDER, BE CORRECTLY TIME AND DATE STAMPED, RECORDINGS MUST BE KEPT ON THE HARD DRIVE AND KEPT FOR A PERIOD OF 31 DAYS AND HANDED TO POLICE UPON REASONABLE REQUEST.
- THE PREMISES LICENCE HOLDER MUST ENSURE AT ALL TIMES A DPS OR APPOINTED MEMBER OF STAFF IS CAPABLE AND COMPETENT AT DOWNLOADING CCTV FOOTAGE IN A RECORDABLE FORMAT TO THE POLICE AND LOCAL AUTHORITY UPON REASONABLE REQUEST.
- IN THE EVENT OF TECHNICAL FAILURE OF THE CCTV EQUIPMENT THE PREMISES LICENCE HOLDER OR DPS MUST REPORT THE FAILURE TO THE POLICE LICENSING OFFICER WITHIN 24 HOURS UNLESS THE CCTV WILL BE REPAIRED BEFORE THAT TIME (LICENSING.NORTH.DIVISION@KENT.PNN.POLICE.UK)

2) PANIC BUTTONS WILL BE IN USE.

3) THE PREMISES WILL MAINTAIN A REFUSALS REGISTER, WHICH WILL BE CHECKED BY THE DPS/ DUTY MANAGER ON A REGULAR BASIS. THE REGISTER WILL BE MADE AVAILABLE TO THE POLICE & AUTHORISED OFFICERS OF THE COUNCIL UPON REASONABLE REQUEST.

c) Public safety

4) BETWEEN THE HOURS OF 11PM & 5AM, THE PREMISES WILL BE CLOSED TO THE PUBLIC & ALL SALES WILL TAKE PLACE VIA THE SERVING HATCH.

d) The prevention of public nuisance

CCTV AS ABOVE

Continued from previous page...

e) The protection of children from harm

5) STAFF MEMBERS WILL BE TRAINED BEFORE MAKING SALES OF ALCOHOL, WITHIN THEIR RESPONSIBILITIES UNDER THE LA2003. TRAINING WILL BE DOCUMENTED & WILL BE MADE AVAILABLE TO THE POLICE & AUTHORISED OFFICERS OF THE COUNCIL UPON REASONABLE REQUEST.

6) THE PREMISES WILL MAINTAIN A CHALLENGE 25 POLICY. WHENEVER A PERSON APPEARS TO BE UNDER THE AGE OF 25, THEY WILL BE ASKED FOR ID TO PROVE THAT THEY ARE 18 YEARS OR OLDER.

7) THE ONLY TYPES OF ID THAT WILL BE ACCEPTED AS PROOF OF AGE ARE PASSPORTS, PHOTO CARD DRIVING LICENCES & PASS CARDS.

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### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00
Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00

\* Fee amount (£)

### DECLARATION

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Continued from previous page...

\* Full name

GEMMA GOODWIN

\* Capacity

AUTHORISED AGENT

\* Date

02 / 09 / 2015  
dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/swale/change-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**OFFICE USE ONLY**

Applicant reference number

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

Is Digitally signed

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